

EMPLOYMENT ADVERTISEMENT

Lancaster Theological Seminary is seeking candidates for the position of Executive Director of Advancement. The Executive Director is responsible for providing leadership and management to the institutional advancement program of the seminary in keeping with the organization's overall strategic plan. He/ she is responsible for overseeing all fund raising efforts, including annual fund, major gifts, grants, planned giving, endowment and capital campaigns, and constituent programs, including alumni/ae, church and community relations. A member of the senior leadership team, the Executive Director's focus is on relationship building and relationship management for the advancement of the institution.

The Executive Director ensures that the school develops and maintains positive partnerships that create both a community benefit and a culture of support for the seminary. He/she works with the president, trustee advancement committee, and other advancement staff to identify, cultivate, and solicit friends and alumni/ae in support of the seminary's mission. The Executive Director assures that all gifts are properly and accurately recorded and acknowledged and that accurate reports of fund development are provided to the president and trustees on a regular basis. He/she coordinates the seminary's interface with the public, including all appeals, publications, publicity and marketing, and web site design to ensure that the seminary presents a uniform identity consistent with the school's mission and priorities.

The qualified candidate will have a B.S. or B.A. degree and 7 years of fundraising experience including 3 years management experience, preferably in an educational and/or church related institution. CFRE accreditation preferred. Demonstrated ability to involve volunteers in advancement efforts is key as well as experience in developing major gifts. Familiarity with faith communities and church ethos in this region is a plus.

LTS encourages applications from individuals that would enhance the community's diversity. Salary and benefits are commensurate with other mid-sized seminaries. Applications will be accepted on a rolling basis through February 1, 2012. Further information at www.lancasterseminary.edu. Applications may be submitted by email to: pstauffer@lancasterseminary.edu.